

MATOC TASK ORDER SOLICITATION 06-0002-02

Questions and Answers

Question #1: The period of performance within paragraph 3.2.1 is stated as 60 months. The method of executing the option period is not clear. Within each one (1) year option period, will there be two separate six month options executed for each option year? If not, please clarify.

Answer #1: There are four one (1) year options for the Financial Analyst or Equivalent. There is a six (6) month option associated with each option period for the Administrative Assistant. The period of performance for the Administrative Assistant option will be from the date of option exercise through six (6) months thereafter. The period of performance for the entire contract will not exceed a five (5) year period.

Question #2: The Administrative Assistant is requested to work one (1) man-year equivalent to six (6) months. Is this six successive months or is it equivalent to six months of each option year (e.g. 20 hours/week)? If six successive months what would the projected start date for this part-time position?

Answer #2: If the Administrative Assistant option(s) is/are exercised, the person will be required to work 40 hours a week for six months. The Administrative Assistant option can be exercised at any time during the period of performance of the option.
